

May 5, 2010

Dear Parent/Guardian:

Thank you for inquiring about the Junior Staff program during Summer Camp at the Boys & Girls Club of Orchard Park! We are making changes to the program this year in an effort to enhance the experience of the Junior Staff members.

It is important that you as parents are aware of these changes and expectations, and discuss them with your child, when evaluating if this is the right program for your child. If your child doesn't want to participate in the program, please do not force them! We want everyone to have a positive experience in the program!

Upon arrival, Junior staffers will sign in on the sign in sheets and immediately see Nancy for their staff assignment for the day. They are to stay with the senior staff member for the remainder of the day, unless otherwise assigned. Junior Staff will assist their assigned staff member in all activities and do any reasonable task assigned by the Senior Staff.

Junior Staff will be aware of their status as role models to the younger campers, and keep in mind the age of the children they are working with. This means age appropriate language and subject matter, as well as music and computer games. During lunch, the Junior Staff will have "open campus" and can use the time to eat their lunch and hang out or walk around.

There will be a Junior Staff Meeting every other week to discuss any issues or concerns that arise as needed.

We value the role of the Junior Staff, and are truly trying to build them to be employable camp staff for the future. Just like Senior Staff members, if Junior staffers are not meeting our expectations, there will be a warning first verbal, then in writing (with parent's signature), and if a problem should continue, they will be removed as Junior Staff.

Thank you!

Nancy Herdic

Program Director